

**VILLA ANTIGUA HOMEOWNERS ASSOCIATION
REGULAR MINUTES OF BOARD OF DIRECTORS MEETING
JUNE 19, 2019**

The Regular Meeting of the Villa Antigua Homeowners Association Board of Directors was called to order by President, Jan Whitacre at 4:30 p.m., Wednesday, June 19, 2019 at the Villa Antigua office, 5844 Menorca Drive, San Diego, California.

A quorum was established with the following Directors in attendance:

Directors Present: Jan Whitacre, President
Caryn Maroni, Vice-President
Maureen Ruchhoeft, Secretary
Marla Fee, Treasurer
Joseph Lindsay, Director at Large

Also Present: Clover Ericson, General Manager

MEMBER OPEN FORUM

No homeowners were in attendance.

SUMMARY OF EXECUTIVE SESSION

No executive session was held in May 2019.

MINUTES

The minutes of the Regular Session Meeting held on May 29, 2019 were reviewed. *Upon a motion duly made, seconded and carried, the minutes were unanimously approved.*

CONSENT CALENDAR

Funds Transfer Resolution was adopted by general consent.

FINANCIAL

BALANCE SHEET as of May 31, 2019 was reviewed and shows Total Current Asset Value of **\$291,886.58**.

REVENUE AND EXPENSE STATEMENT as of May 31, 2019 was reviewed. Net Revenue Report shows Net income/(expense) of \$15,207.93. Income was \$23,753.79 over anticipated budget.

ACCOUNTS RECEIVABLE: Member Balance Summary

- Unit #108 owes \$320.00. Payment received on 05/29/19.
- Unit #152 owes \$352.00. Payment received on 06/10/19.
- Unit #020 owes \$352.00. Manager has been in communication with homeowner regarding balance owed. Account will be discussed in further detail in executive session.
- Unit #153 owes 352.00. Payment received on 6/10/19.

1. **Accept Financial Statements:** *Upon a motion duly made, seconded and carried, May 2019 financial statements were accepted, subject to year-end audit.*

2. **Proposal for the 2019 Fiscal year End Taxes/Annual Financial Review:** *Upon a motion duly made, seconded and carried, the Board approved Greg Villard's proposal to complete the 2019 fiscal year end taxes in the amount of \$1,525.00 and, if applicable, the \$75.00 fee to prepare the annual State Board of Equalization use tax return.*

ARCHITECTURAL REQUESTS

1. Unit #103 & 102 - The Board reviewed the homeowners' application to replace mailboxes at both units with a Mail Manager Pro locking security mailbox. *Upon a motion duly made, seconded and carried, the application was approved contingent upon the owner following guidelines set forth in Policy Resolution No.05, owner installing a proper steel post, assuming all responsibility of the installation of both post & mailbox and all future maintenance, repairs or replacement needed of the entire install.*
2. Unit #099 - The Board reviewed the homeowner's application to install artificial turf inside his front, side and rear backyard, making no changes to existing grade, drainage or structure. *Upon a motion duly made, seconded and carried, the application was approved contingent upon the owner following guidelines set forth in Policy Resolution No.05.*

ACTION ITEMS

UNFINISHED BUSINESS:

1. UgMO – Sustainable Water Solutions – The Board reviewed Director Whitacre and Maroni's correspondence with UgMO's reference list customers. *Upon a motion duly made, seconded and carried, the Board approved UgMO's proposal to install an adaptive irrigation network maintained by UgMO at a cost of \$729.00 per month to be paid from the water budget.*

NEW BUSINESS:

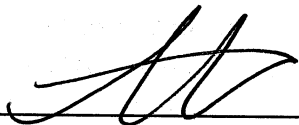
1. Workers Compensation Renewal – Management is still waiting on Hanover's renewal for the fiscal year period of 07/01/19-07/01/20. *Upon a motion duly made, seconded and carried, the Board approved an amount up to \$10,000.00 for the annual workers compensation renewal submitted by Hanover.*
2. Annual Tree Trimming Proposal - *Upon a motion duly made, seconded and carried, the Board approved Western Tree's 3-year cycle tree trimming proposal and authorize entering into a one-year contract in the amount of \$33,100.00 for tree trimming to be performed in the 2019-2020 fiscal year as outlined.*

NEXT MEETING: July 17, 2019 at 4:30pm.

ADJOURNMENT

There being no further business, *a motion was made to adjourn the meeting at 5:37 p.m., which carried unanimously.*

Respectfully Submitted & Approved:



Maureen Ruchhoeft, Association Secretary